

**Annual General Meeting**  
**IVANHOE TRADERS ASSOCIATION**  
**17 November 2020**



Dear Members / Traders / Landlords,

You are invited to the Ivanhoe Traders Association (ITA) Annual General Meeting (AGM) to elect the new committee for 2020/2021. This year's AGM will be held virtually over Zoom. The meeting details and link can be found below.

Being a member of the committee enables you to have a direct say in the future direction of the centre. Committee and General Meetings are held approximately every few months (alternatively) or as needed. All members/traders/landlords are welcome and encouraged to attend general meetings. Therefore, we urge you to come (log in virtually this year) and support your Centre at the AGM!

The AGM for the Ivanhoe Traders Association is scheduled for:

**Tuesday 17th November 2020**  
**6pm start until 6:30pm**  
**Via Zoom (Link and details below)**

<https://us02web.zoom.us/j/83804073793?pwd=MzdxMjY0NXhkdVp6NWg2S1VOcVJ0Zz09>

Meeting ID: 838 0407 3793

Passcode: ITA2020

The Agenda, Nomination and Proxy forms are all attached. According to the Ivanhoe Rules of Association, different forms must be completed by **registered members only** and **received** at the **Association's email address: [info@shopinivanhoe.com.au](mailto:info@shopinivanhoe.com.au)** by relevant and specific dates and times. So please read them carefully and follow the instructions and deadlines found at the bottom of each form. Late forms will **not** be accepted.

All reports & relevant documents for the AGM will be uploaded to the Ivanhoe Traders Association Website on the morning of the AGM: <https://shopinivanhoe.com.au/login/> (username: traders Password: ITA)

If there are any questions relating the AGM or the process, please email [info@shopinivanhoe.com.au](mailto:info@shopinivanhoe.com.au)

Looking forward to seeing you via Zoom on Tuesday November 17<sup>th</sup>,

**David Dzanovski**  
President of the Ivanhoe Traders Association  
**Annual General Meeting**



# **AGENDA**

- 1. Confirmation of 2019 Annual General Meeting Minutes**
  
- 2. Presentation of Reports**
  - a. President's Report
  
  - b. Financial Report
  
  - c. Marketing & Centre Coordinator Team Report
  
  - d. Council Report
  
- 3. Election of Officers and Ordinary Members**
  
- 4. Close**

# ITA AGM Committee Nomination Form 2020/2021



## To be completed by the nominator:

I, .....,  
being a registered member of the Ivanhoe Traders Association Inc, hereby nominate

.....  
of .....  
for a position on the committee as:

- |                          |                |                          |                           |
|--------------------------|----------------|--------------------------|---------------------------|
| <input type="checkbox"/> | President      | <input type="checkbox"/> | Secretary                 |
| <input type="checkbox"/> | Vice President | <input type="checkbox"/> | Ordinary Committee Member |
| <input type="checkbox"/> | Treasurer      |                          |                           |

Signed .....,  
The ..... day of ..... 2020.

## To be completed by the 2<sup>nd</sup> nominator:

I, .....,  
being a registered member of the Ivanhoe Traders Association Inc, hereby nominate

.....  
of .....  
for a position on the committee as:

- |                          |                |                          |                           |
|--------------------------|----------------|--------------------------|---------------------------|
| <input type="checkbox"/> | President      | <input type="checkbox"/> | Secretary                 |
| <input type="checkbox"/> | Vice President | <input type="checkbox"/> | Ordinary Committee Member |
| <input type="checkbox"/> | Treasurer      |                          |                           |

Signed .....,  
The ..... day of ..... 2020.

## To be completed by the nominee:

I, .....,  
being a registered member of the Ivanhoe Traders Association accept the nomination for the above  
position on the committee of the Ivanhoe Traders Association.

Signed .....,  
the ..... day of ..... 2020.

**Completed nomination forms must be received by email to: [info@shopinivanhoe.com.au](mailto:info@shopinivanhoe.com.au)  
by no later than 6pm, November 10<sup>th</sup>, 2020.**



## Appointment of Proxy Form

I, .....

of Business Name / Property Address, .....

being a registered member of the Ivanhoe Traders Association hereby appoint

of .....

being a registered member of the Ivanhoe Traders Association, as my proxy to vote for me on my behalf at the Annual General Meeting of the Association to be held on the **17th Day of November 2020** and at any adjournment of that meeting.

My proxy is authorised to vote as follows:

	<i><b>In Favour</b></i>	<i><b>Against</b></i>
1. Confirm 2019 AGM Minutes	<input type="checkbox"/>	<input type="checkbox"/>
2. Approve President's Report	<input type="checkbox"/>	<input type="checkbox"/>
3. Approve Financial Report	<input type="checkbox"/>	<input type="checkbox"/>
4. Approve CC Report	<input type="checkbox"/>	<input type="checkbox"/>
5. Position of: President	.....	
Vice President	.....	
Treasurer	.....	
Secretary	.....	
Ordinary Member	.....	

Signed .....

The ..... day of ..... 2020.

The completed 'Appointment of Proxy Form' must be received by email to: [info@shopinivanhoe.com.au](mailto:info@shopinivanhoe.com.au) by no later than **6pm, November 16<sup>th</sup> 2020**.